

## **Student Representation on the Academic Board**

### **Eligibility, Nominations and Elections Guideline**

*Student elections are your opportunity to get involved, contribute and be a voice for AITC students!*

Participation in student representation on the AITC Academic Board allows you to play a key role in student matters relevant to the Academic Boards responsibilities; furthermore, student representation also helps you to build a range of skills well regarded by employers.

Becoming a student representative may allow you to:

- Contribute to decision making at the Academic Board of AITC
- Represent student needs to the Academic Board of AITC
- Help create a more vibrant campus life
- Network with members at the Academic Board of AITC
- Discuss strategic issues with management

### **Elections**

AITC conducts Elections for Student Representation on Academic Board in accordance with this Guideline. Students must submit the AITC Student Representation Nominations Form to nominate themselves or a candidate of their choice.

AITC will hold an Election to fill Student Representation on the Academic Board when a position becomes vacant or a vacancy is due to occur when the current incumbent's term of office expires.

### **Timeframe**

To fill a vacancy, other than a casual vacancy, AITC will open elections no sooner than 4 months and no later than 1 month before the current incumbent's term of office is due to expire. To fill a casual vacancy, AITC will open elections as soon as practicable before or after the casual vacancy occurs.

### **Nominations**

After a call for nominations, if more than one valid nomination is received, AITC students will hold a vote. Students can submit the AITC Student Representation Nominations Form in order to nominate themselves or a fellow student.

## Australian Institute of Technology & Commerce Pty Ltd

ABN 47 634 668 214 CRICOS Code: TBA

Head Office: Level 6, 8 Quay Street, Haymarket NSW 2000

Website: [www.aitc.nsw.edu.au](http://www.aitc.nsw.edu.au) Email: [info@aitc.nsw.edu.au](mailto:info@aitc.nsw.edu.au)

Phone: 02 9211 4958



---

## Eligibility for Membership

1. The Student Representative must, for the duration of the term of office, be a student
2. The Student Representative must not have been charged or alleged with any offence or breach of any of AITC's policies or procedures. This includes, but is not limited to:
  - a. Academic Misconduct
  - b. Non-Academic Misconductas defined by AITC's relevant policies.
3. No student may nominate for any position on any Student Representative Body if they have been previously removed from a position as a Student Representative for any reason related to their enrolment, including pursuant to these Procedures.
4. Unless specifically authorised by the AITC Academic Board, all student representatives must;
  - a. attend a compulsory induction hosted by AITC.

## Votes

After nominations have closed, AITC's Student Cohort will be invited to vote for their preferred Student Representative through an online survey. Votes will be open for up to 2 weeks. AITC will release the result of the vote within 1 week from the closing date of votings.